Organizational Design – Worksheet

The following worksheet is designed to identify the different components of an organization that are taken into consideration while designing an organizational model that best suits the company.

1. **Which type of business models you rate highest? Why?**

   a. Family-owned Business.

   b. Multinational Organization

   c. Multinational Company

   d. In your own company

Answer:

_____

_____

2. **Which business sectors would you like to work in? Why?**

   a. Journalism/Media   **b.** Transport & Tourism

   c. Construction   **d.** Pharmaceutical

   e. Automobile Manufacturing **f.** IT Sector

   g. Food and Drink   **h.** Banking and finance

Answer:

_____

_____

3. **Select statements matching operational purpose of elements in Side-A:**

Statements:

- Finished products are sold here.

- Faulty products are mended here.

- An organization's main office.

- Goods are stored here.

- Good are made here.

- Goods are sent to customers from here.

- People make sales calls here.

- A company partially owned by another company

Match Side-A	Match Side-B
a. Factory / Plant	
b. Service Center	
c. Head Office	
d. Distribution Center	
e. Branches	
f. Subsidiary	
g. Warehouse	
h. Call Centre	

4. Complete the following sentences with words given below:

    a. The earnings a company made in a fixed period from sales is called _____

    b. The net earnings of a company after deducting costs is called _____

    c. Employees of a company working in a particular country called the _____

    d. The percentage contribution of a company in sales in given market _____

    e. The monetary value of a company's share _____

    Words: Share Price, Workforce, Profit, Turnover, Market Share

5. What do the following departments do?

    a. Human Resources Department:

    _____

    _____

    b. Research & Development Department:

    _____

    _____

    c. Customer Service Department:

    _____

    _____

    d. Sales and Marketing Department:

    _____

    _____

e. Logistics Department:

_____

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f. Administration Department:

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g. Legal Department:

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h. Finance Department:

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i. Production Department:

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j. Public Relations Department:

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k. Information Technology:

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